

## UTAH TELEHEALTH NETWORK (UTN) ADVISORY BOARD BYLAWS

### 1. Purpose

The purpose of these UTN Advisory Board Bylaws is to create an Advisory Board which will provide direction to UTN in serving its mission and operations.

### 2. Mission of the Utah Telehealth Network

To expand access to health care services and resources through innovative application of technology, serving healthcare providers, patients and the citizens of the State of Utah.

- 2.1. Provide advanced clinical services
- 2.2. Facilitate collaboration
- 2.3. Support education and research
- 2.4. Encourage the development of telehealth resources & services

### 3. Board Responsibilities

The Advisory Board will provide advice and guidance on the following matters:

- 3.1. Planning – Develop annual strategic plan and maintain long range objectives.
- 3.2. Policies – Adopt and approve policies guiding the operation, services and resources of the network.
- 3.3. Budget – Review and approve annual budget for UTN. Review and approve fee structure(s).
- 3.4. Member services – Approve member applications and network services.
- 3.5. Government relations – Develop and maintain government relationships with local and state entities, including the Governor's Office, the Utah Legislature, and relevant state agencies.

### 4. University of Utah Responsibilities

The business affairs of UTN will be managed by the Director with the advice and guidance of the Advisory Board. These responsibilities include:

- 4.1. Administration – Provide administrative management (HR services, accounting management, grants management, risk management, and contracting) for UTN.
- 4.2. Support – UTN will reside within UUHSC Information Technology Services (ITS)-, including University personnel and infrastructure support.
- 4.3. Resource – Share technical and clinical expertise in support of new technologies and applications.

### 5. Members

5.1. The UTN Advisory Board shall consist of up to fifteen (15) voting members representing the diverse community served by UTN.

5.2. The membership of the UTN Board shall consist of:

- 5.2.1. Four (4) members representing rural Utah, at least one of which will be a community stakeholder.
- 5.2.2. Two (2) representatives of the University of Utah Health Sciences Center.
- 5.2.3. Three (3) network members representing hospitals, clinics, health departments
- 5.2.4. One (1) member representing education and research
- 5.2.5. Two (2) members representing organizations such as Utah Education Network, Utah Hospital Association, Utah Health Information Network, Association of Utah Community Health.
- 5.2.6. Three (3) at-large members

5.3. Membership on the UTN Board requires a nomination by a current member of the UTN Board and a majority vote in favor of the nomination. Membership is reviewed annually by the Board.

5.3.1. Terms will last three (3) years. Board members may serve up to three (3) consecutive terms.

5.3.2. Board members are expected to participate in the majority of scheduled meetings.

5.3.3. Board members may be removed from the Board for failure to meet the participation requirement.

6. Officers

6.4. The Chairperson and Vice Chair of the UTN Board shall be elected from among the Board Members by the UTN Board.

6.4.1. The term for Chairperson will be two years. Chairs may serve up to two (2) consecutive terms.

6.4.2.-The Vice Chair will be elected with the expectation that the Vice Chair will succeed the Chair.

7. Miscellaneous

7.5. The Director and Program Manager of the UTN and the Director of UUHSC ITS shall be ex officio, non-voting, members of the UTN Board.

7.6. The UTN Board may constitute committees and task forces to address specific needs or activities of the UTN.

7.7. The UTN Board shall meet at least four (4) times each calendar year.

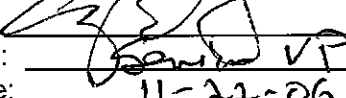
7.8. Participation by a minimum of fifty percent (50%) of the board members constitutes a quorum for the transaction of business.

7.9. Meetings shall be conducted with *Robert's Rules of Order Newly Revised* where consistent with these bylaws.


7.10. The bylaws may be amended or repealed by a vote of two-thirds (2/3) of the total membership of the UTN Board.


APPROVED AND ADOPTED this 28 day of November, 2006

APPROVED by the University of Utah

By:   
Title: VP  
Date: 11-22-06

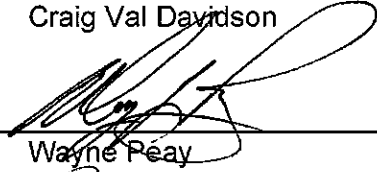
ADOPTED by the UTN Advisory Board

  
Brad LeBaron, Chair

  
Kathy Froerer, Vice chair

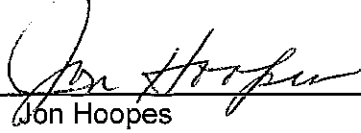
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Craig Val Davidson



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Wayne Peay



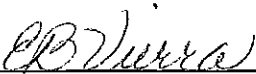
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Jon Hoopes



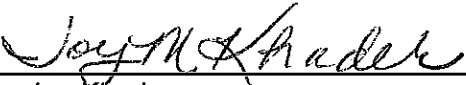
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Carole Gassert



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Bette Vierra



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Joy Khader

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D. Kim Openshaw

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John Bonsack



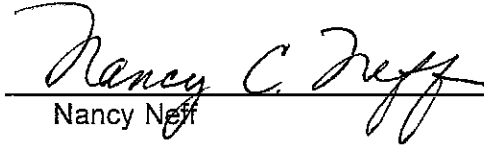
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Michael Jensen



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Mike Petersen



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Nancy Neff

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